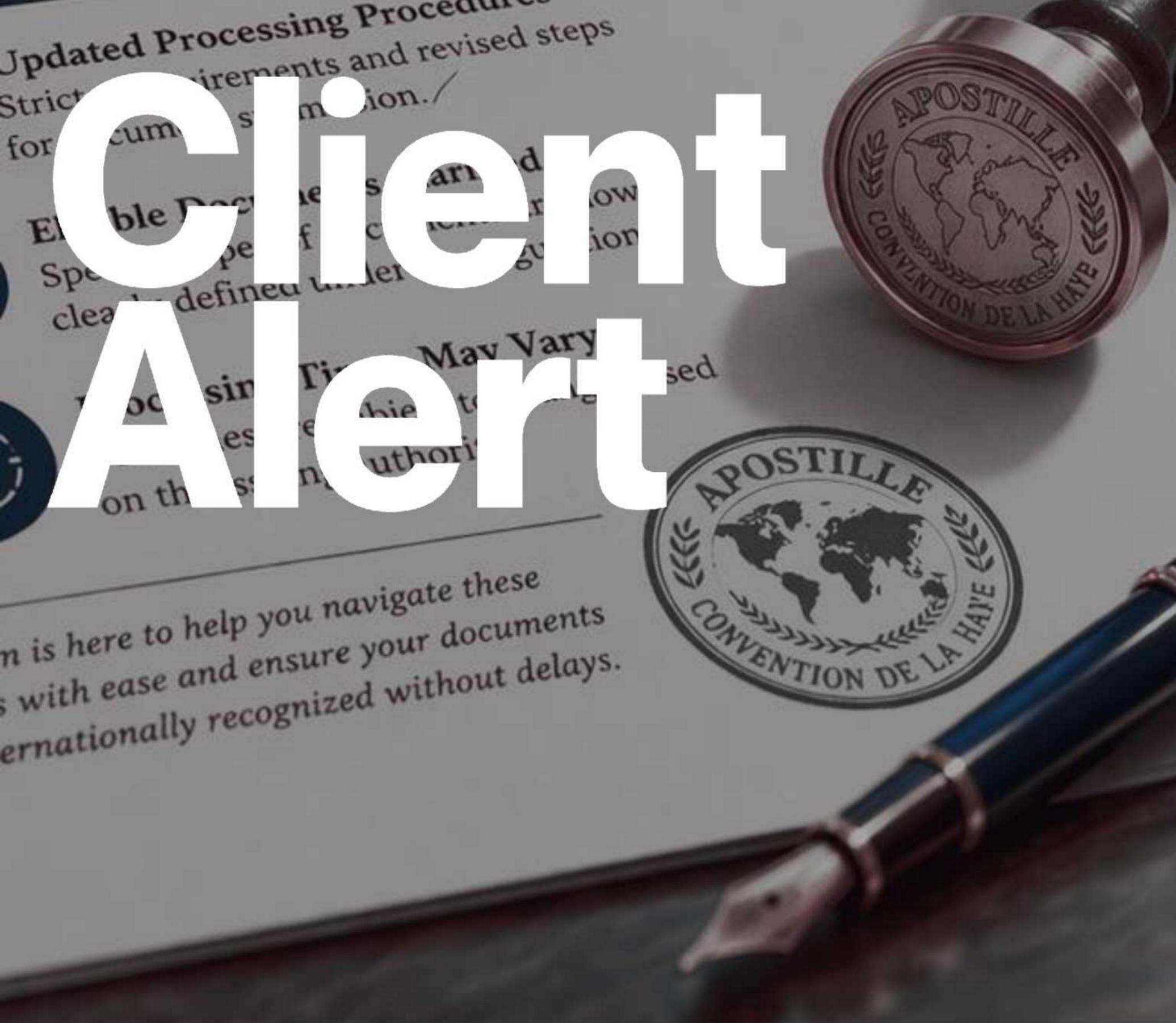


Client Alert



New Regulation on Apostille

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New Regulation on Apostille

In December 2025, the Minister of Law of the Republic of Indonesia (the “**Minister**”) issued the Regulation of the Minister No. 50 of 2025 regarding Apostille Services (“**RM 50/2025**”), which came into effect on 17 December 2025. RM 50/2025 revokes Regulation of the Minister of Law and Human Rights of the Republic of Indonesia No. 6 of 2022 regarding Apostille Legalization Services (“**RM 6/2022**”).

RM 50/2025 is intended to streamline the legalization of public documents for cross-border use through the apostille mechanism under the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents (the “**Convention**”).

The following are several key provisions of RM 50/2025:

1. **Apostille**

An apostille refers to the certification of the authenticity of the signature of an official, the capacity in which the person signing the document has acted, and the identity of any stamp or seal affixed to the document, based on verification.

The official referred to above includes individuals holding authority and occupying a particular office or position within government offices, institutions, or other bodies, including public officials appointed by the government.

a. Authority and Scope

The Minister administers apostille services for documents issued within the territory of Indonesia that are intended for use in other countries which have also ratified the Convention, each also known in the Convention as a Contracting State. Countries that have ratified Convention include, among others, China, Japan, the United States, Indonesia, Australia.

b. Eligible Documents

Documents that need to be apostilled in Indonesia include, among others:

- i. documents originating from authorities or officials connected with courts or tribunals, including court clerks, bailiffs, or public prosecutors (among others, indictment (*surat dakwaan*), prosecutor’s sentencing demand (*surat tuntutan*), prosecutor’s reply to the defense (*replik*));
- ii. administrative documents, including educational documents, civil registration documents, and health documents;
- iii. documents issued by Indonesian notaries, including notarial deeds (e.g., deeds of shareholders’ resolutions, deeds of sale and purchase); and/or

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Documents exempted from apostille requirements in Indonesia include:

- i. documents signed by diplomatic or consular officials;
- ii. documents with regards to commercial activity or customs; and/or
- iii. administrative documents issued by the public prosecutor's office which are issued for purposes outside judicial proceedings, among others, a legal opinion, letter of assignment or official order (*surat tugas atau surat perintah*), circular letter (*surat edaran*).

2. **Apostille Application Procedure**

Apostille applications are submitted electronically by individuals or entities (or their authorized representatives) to the Minister through the Director General of General Law Administration (*Direktur Jenderal Administrasi Hukum Umum – “Dirjen AHU”*) via the official Dirjen AHU website.

Applicants must complete the online application form and upload supporting documents, including identification documents, a power of attorney (if applicable), and the document to be apostilled.

a. Verification and Payment

Dirjen AHU will verify the application within a maximum of three working days after the application is deemed complete. Upon successful verification, the applicant will receive a payment notification for the applicable Non-Tax State Revenue fee.

b. Collection of Apostille Certificate

After payment, the applicant will receive an electronic notification regarding collection of the apostille certificate. The applicant must present the original document at the apostille service counter.

The apostille certificate must be collected within sixty calendar days from the date of payment. Failure to do so will result in forfeiture of the application and payment.

3. **Introduction of e-Apostille**

RM 50/2025 introduces provisions on electronic apostille (e-apostille), which were not regulated under RM 6/2022. Under RM 50/2025, apostille may come in the form of:

- a. conventional apostille certificate physically attached to the document; or
- b. e-apostille certificate electronically attached to digitally signed documents and delivered electronically to the applicant.

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The procedures for application, verification, and payment are identical. The difference lies in the actual form of the apostille certificate.

As of the date of this Client Alert, the Minister's e-apostille service has not yet been implemented. RM 50/2025 provides that e-apostille services must be implemented within two years from its promulgation.

4. **Practical Implications**

a. Simplified Legalization Process

RM 50/2025 enhances the use of apostille as a streamlined alternative to multi layered consular legalization for Indonesian documents intended for use in Convention countries.

b. Transaction Timing Considerations

For conventional apostille, applicants should factor in verification timelines and the requirement to physically present original documents for collection.

c. Future Adoption of e-Apostille

While not yet implemented, the legal framework for e-apostille is now in place and is expected, once operational, to improve efficiency for electronically signed documents.

This Client Alert is intended to provide a brief overview of selected provisions of RM 50/2025 and does not constitute legal advice. If you require further information or specific advice in relation to apostille services, please do not hesitate to contact us.

For further information regarding the above Client Alert and future updates, please contact our counselors at:

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